



# JOB HIRING

## Be Part of Our Success Growing Team

Prince Bank Plc., recognized with Global, Asia's and Cambodia's Best Employer Brand Awards in 2019 and 2020, is a commercial bank that strives to provide customers with the best products and services delivered with professionalism. Prince Bank Plc. has a clear vision, "to be the financial institution of choice for our target customers." With an ambitious growth plan, Prince Bank Plc. is expanding its business operations and looking for highly qualified candidates to fill the following position.

### Branch Manager

#### Branch Office

**Position Summary:** The Branch Manager is responsible on manage and oversee branch operation and sales staff to ensure staff disciplinary and good working environment to ensure regulation compliance with policies and procedures and workflow with good loan quality and services.

#### Job Responsibilities

- Review monthly branch financial performance and prepare branch action plan for next month.
- Evaluate loan performance of previous month and prepare loan planning for next month.
- Plan daily loan transactions and daily cash flows to ensure it meets the target.
- Review daily branch service transactions and internal transactions based on policy & procedure stated.
- Manage branch properties and security to ensure organization assets are safe.
- Study geographical operating area to set business strategy.
- Prepare branch action plan and budgeting to align with company vision and mission.
- Ensure regulation compliance with policies and procedures and workflow.
- Act as a role model and motivate staff to improve low performers
- Oversee staff to ensure staff disciplinary and good working environment.
- Participate in advertising the services and products of Prince Bank.
- Participate in staff performance appraisal to ensure the result is highly satisfied by staff.
- Represent of Prince Bank Plc. for public communication in the area operation.
- Perform other tasks assigned by line manager.

#### Job Requirements

- Bachelor or master's degree in finance and Banking or other related fields.
- Minimum 4 years of experience in branch management in banking sector.
- Be able to use English or Chinese is a plus. Proactive, flexible, and good team player.
- Result driven and passion to succeed.
- Integrity, confidentially, and willing to work in the flexible time.
- Strong interpersonal, lead team, and communication.
- Ability to think creatively and innovatively.

#### Core Competencies' Requirements:

- |                     |               |                 |
|---------------------|---------------|-----------------|
| • Customer First    | • Innovate    | • Develop       |
| • Lead with Passion | • Collaborate | • Drive Results |
|                     | • Think Ahead |                 |

#### Why Join Us:

Prince Bank's Staff Benefits	
Financial Benefits	Non- Financial Benefits
Chinese New Year (100%)	Working only from Mon-Fri
Khmer New Year (50%)	Annual leave 18 days per year
Pchum Ben Festival (50%)	Public holiday follow MOLV
Annual performance bonus	NSSF
Staff loan	Accident and Health Insurance
Birthday allowance	Training opportunities
Annual salary increment	Promotion opportunities

If you meet the above requirements and wish to join our dynamic team; please send your recent CV including expected salary to the email address [jobs@princebank.com.kh](mailto:jobs@princebank.com.kh).

#### For more information:

- Prince Bank Plc.  
[www.princebank.com.kh](http://www.princebank.com.kh)  
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