

CAREER OPPORTUNITY

Unlock Your Potential to Grow with Us!

Prince Bank Plc. is a commercial bank with license N^oB 46 issued by the National Bank of Cambodia to provide professional banking services to customers in Cambodia.

Prince Bank Plc. has a clear vision "**Always to be the financial institution of Choice**". With an ambitious growth plan, **Prince Bank Plc.** is expanding its branch network throughout Cambodia and looking for highly qualified candidates for the following position.

Position : Manager, Legal - Chinese Speaking

Location : Head Office

Job Responsibilities

- Daily preparing legal documents including commercial, service agreement, and purchase agreement in relations with the bank's operations
- Develop compendium and keep up to date all laws and regulations, make suggestions, reviewing internal documents
- Liaise with relevant departments to ensure that where legal risks have been identified, appropriate courses of action have been taken
- Analyzing legal issues, law, sub-decree, prakas, circular, instruction all kind of agreements as required
- Searching new laws and regulations related to banking, real estate, investment, taxation, labor issue, environment, business and so on
- Processing documents, applications registration, and other related tasks as needed with public and regulatory bodies and competent authorities
- Negotiate, review and modify contract documentation for business transactions and prepare advices
- Review and advise management on legal implications of internal policies and procedures
- Dissemination and advocacy for legal knowledge of all staffs
- Formulate performance and compliance checklist to ensure that they are in compliance with all statutory requirement
- Prepare periodical report for management on compliance management
- Perform other tasks that deem fit and required as needed.

Job Requirements

- Bachelor or Master degree in Law or other related field
- Minimum two years of experience in banking, financial industry legal or compliance roles
- Experiences in reviewing, preparing commercial contracts, writing reports, business correspondence, policies and procedures
- Computer skill in MS Office (Word, Excel, PowerPoint, and E-mail)
- Language proficiency in English and be able to use Chinese is a plus.

HOW TO APPLY

Please submit your updated Cover Letter and CV to any nearby branches or head office of Prince Bank Plc. or via email:

jobs@princebank.com.kh



Prince Bank Plc



Not over 5MB



096 533 1111/ 096 311 7888

Note: Only shortlisted candidates will be contacted for a test or interview.