

# CAREER OPPORTUNITY

*Unlock Your Potential to Grow with Us!*

**Prince Bank Plc.** is a commercial bank with license N<sup>o</sup> B 46 issued by the National Bank of Cambodia to provide professional banking services to customers in Cambodia.

**Prince Bank Plc.** has a clear vision "**Always to be the financial institution of Choice**". With an ambitious growth plan, **Prince Bank Plc.** is expanding its branch network throughout Cambodia and looking for highly qualified candidates for the following position.

**Position : Manager, Accounting**

**Location : Head Office**

## Job Responsibilities

- Prepare monthly and yearly tax return with high accuracy and within timeline.
- Assist in providing supporting documents as well responding to any questions from Internal/External auditor or GDT audit if any.
- Verify and check all the recording transactions are correctly booked according to nature of expenses and tax.
- Support to Branches if there is any issued to related to tax or any adjustment.
- Review the contract agreement with suppliers and make sure that payment term and tax are applicable.
- Ensure that no significance issues/finding from tax audit for bank accounting transactions.
- Assist to accounting team for daily operation if any assigned.
- Regularly update tax guideline/Practice/Prakas to relevant departments.
- Provide practical recommendation on good tax practice.
- Other tasks assigned by management.

## Job Requirements

- Bachelor degree of Accounting or other related fields.
- Experience in using Core banking ( MBWin, O9, or Flex cube System ).
- Experience in preparing monthly and yearly tax return.
- Good interpersonal skill & highly motivated.
- Ability to work as a team.
- Computer skills: Advance level in Microsoft Office (Word, Excel), Internet & Email.
- Excellent in English proficiency both verbal and written, and Chinese is a plus.

## HOW TO APPLY

Please submit your updated Cover Letter and CV to any nearby branches or head office of Prince Bank Plc. or via email:  
[jobs@princebank.com.kh](mailto:jobs@princebank.com.kh)



Prince Bank Plc



Not over 5MB



096 533 1111/ 096 311 7888

**Note:** Only shortlisted candidates will be contacted for a test or interview.