

# JOB ANNOUNCEMENT

*Unlock Your Potential to Grow with Us!*

**Prince Bank Plc.** is a commercial bank with license N<sup>o</sup>B 46 issued by the National Bank of Cambodia to provide professional banking services to customers in Cambodia.

**Prince Bank Plc.** has a clear vision “**Always to be the financial institution of Choice**”. With an ambitious growth plan, **Prince Bank Plc.** is expanding its branch network throughout Cambodia and looking for highly qualified candidates for the following position.

**Position** : **Branch Manager (08 posts)**

**Location** : **Phnom Penh Branch**

## Job Responsibilities

- Review monthly branch financial performance and prepare branch action plan for next month
- Evaluate loan performance of previous month and prepare loan planning for next month
- Plan daily loan transactions and daily cash flows to ensure it meets the target
- Review daily branch service transactions and internal transactions based on policy & procedure stated
- Manage branch properties and security to ensure organization assets are safe
- Study geographical operating area in order to set business strategy
- Prepare branch action plan and budgeting to align with company vision and mission
- Ensure regulation compliance with policies and procedures and work flow
- Act as a role model and motivate staff to improve low performers
- Oversee staff to ensure staff disciplinary and good working environment
- Participate in advertising the services and products of Prince Bank
- Participate in staff performance appraisal to ensure the result is highly satisfied by staff
- Represent of Prince Bank Plc. for public communication in the area operation

## Job Requirements

- Bachelor or master degree in Finance and Banking or other related fields
- Minimum 4 years of experience in branch management in banking sector
- Be able to use English or Chinese is a plus
- Proactive, flexible and good team player
- Result driven and passion to succeed
- Integrity, confidentiality, and willing to work in the flexible time
- Strong interpersonal, lead team, and communication
- Ability to think creatively and innovatively

## HOW TO APPLY

Please submit your updated Cover Letter and CV to any nearby branches or head office of Prince Bank Plc. or via email: [jobs@princebank.com.kh](mailto:jobs@princebank.com.kh)



Prince Bank Plc



Not over 5MB



096 533 1111/ 096 311 7888

**Note:** Only shortlisted candidates will be contacted for a test or interview.